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# **tiny UI logo.jpg United Instruments, Inc.**

# 3625 Comotara Ave.

# Wichita, KS 67226

# 

# **RMA No.**

# **RMA REQUEST FORM**

|  |  |
| --- | --- |
| **1: Customer Information** | |
| \*Customer/ Company: | |
| \*Contact Name: | |
| \*email: | |
| \*Phone: | Fax: |
| Address: | |
| Ship To | Bill To (if different than ship to): |
| \*Street: | Street: |
| \*City: | City: |
| \*State:       \*Zip: | State:       Zip: |
| Country: | Country: |

|  |  |
| --- | --- |
| **2: Part Information:** | |
| \* PN: | Code No: |
| \*Quantity: | \*Warranty Requested: Y  N |
| \*Returned for: Repair  O/H  Test/ Cert  Exch w/ New | |
| \*SN(s): | |
| \*Reason for Claim: | |

|  |
| --- |
| 3. **United Instruments Packaging Policy for Customer Returned Items** |
| \* I have read and understand the United Instruments Packaging Policy for Customer Returned Items, QI-183. Yes  Name:  Note: The United Instruments Packaging Policy for Customer Returned Items, QI-183, is available for your review at [www.unitedinst.com](http://www.unitedinst.com/), SERVICES tab, or a copy will be faxed to you if requested. |

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| --- |
| **4. Purchase Order, Packing Slip** |
| PO Number: |
| PS Number: |

Instructions:

1. Items in Blocks 1, 2 and 3 marked with a “\*” are mandatory fields, an RMA will not be issued without

this required information. If outside US, please include country.

2. Complete Block 4 information, if known, at time of RMA request.

3. When preparing your item(s) for return, reference the RMA number on the Packing Slip, Purchase order

and on the outside of the box.

4. If you have not received your RMA with 72 hours, please call Customer Service at: (316) 636-9203.

FORM QA-191 (-)